

Student Agreement - Higher Education Terms and Conditions 2024/25

Introduction

This document is the terms and conditions of the agreement, which you will have with Education Partnership North East, comprising of Sunderland College, Northumberland College and Hartlepool Sixth Form, here known as “the College.”

Upon acceptance of an offer from the College, a contract will be formed between you and the College. You will be deemed to have agreed to be bound by these terms and conditions. The contract constitutes the entire agreement between you and the College and supersedes all previous agreements between you and the College, whether written or oral.

You should read these Terms and Conditions and the linked documents carefully before accepting an offer from the College and before enrolling. You will be asked to sign to confirm your acceptance of the Terms and Conditions.

1. When the agreement comes into effect.

1.1 Your contract with the College will start as soon as the College receives your acceptance of its Offer.

1.2 You can cancel this contract at any time up to the start date of the programme providing you do so in writing by email or letter to admissions@educationpartnershipne.ac.uk

2. Fees and Refunds

You are liable for fees on your programme. You can withdraw from your programme by giving formal notice to the College in writing to your programme lead. Fee liability following withdrawal is set out below:

Students who withdraw	Liability
Within the first two weeks from the start of their course (this includes induction week)	Will not be liable for tuition fees Will receive a refund of any contributions or fees less £40 administration charge
After the first two weeks but before the end of the first term	Liable for 33.3% of tuition fees

Before the end of the second term	Liabile for 66.6% of tuition fees
During the third term	Liabile for 100% of tuition fees

3. Your Promise

3.1 Once you have enrolled, you accept and agree to be bound by and comply with:

- a) The rules and regulations relating to your Programme, as found in your Programme Handbooks and Programme Specifications.
- b) Any eligibility requirements of the relevant professional accreditation and/or regulatory body for your Programme.
- c) To comply with all relevant regulations, codes of practice and policies of the College, which can be found in the useful links (hyperlink) with particular attention Academic Integrity and Misconduct, Behaviour for Success and Academic Appeals.

3.2 If your Programme requires you to register with a professional, statutory, or regulatory body and/or to practice under license, it is your responsibility to ensure that all necessary declarations (including but not limited to criminal records, medical conditions, disabilities) are made to the College, both during the admissions process and during your period of study.

3.3 Where your programme requires, you are responsible for adhering to the professional and placements regulations including when required DBS check, as such information may have an impact on admission and placement.

3.4 To provide accurate information to the College including relevant criminal convictions which may impact DBS and placement at any time during this contract.

3.5 Attendance.

3.6 To inform the College if the student should disclose to the College if they have been barred or sanctioned by a relevant professional body or if an investigation is ongoing.

4. Education Partnership North East Promise

4.1 To provide you with learning, teaching and support as per your programme specification and handbook.

4.2 Make available appropriate student services to support your academic study.

4.3 To maintain and enhance the quality of your programme.

4.4 To give you reasonable notice of proposed changes to delivery of your programme and to consult you on any significant changes, which in exceptional circumstances may be necessary.

4.5 The College will normally only make changes where it considers it necessary to do so or in the best interests of students, but occasionally may have to make changes for reasons outside of the College's control. In the disruption of teaching or course delivery, the College shall not be liable to you for the impact of events outside our control which we could not have foreseen or prevented, even if we had taken reasonable care, as long as we have taken reasonable and proportionate steps to mitigate the impact of these events. Such events include but not exclusive: strikes; other industrial action; staff illness, pandemic or epidemic, actions or defaults of placement providers.

4.6 During the period between you accepting the offer and enrolment, where there is no material detriment to you, the College reserves the right to vary minor and material elements of your course from that described in the offer.

4.7 The College understands it acts as data steward for the data it processes and is committed to compliance with the Data Protection Legislation, and specifically with the UK General Data Protection Regulations (GDPR), ensuring that personal information is collected and used fairly, stored safely, and not disclosed to any other person or organisation unlawfully.

4.8 A clear, transparent, accessible and inclusive complaints policy and procedure.

4.9 To change or introduce policies, procedures, codes of practice to ensure The College adheres to required regulations and governance. Negative changes may sometimes be unavoidable because of unforeseen issues such as changes to legislation or regulatory requirements, but the College will seek to minimise the impact of any changes on students and any detrimental impact on student experience.

4.10 The College's liability to you for all loss or damage suffered by you shall be limited to the total amount of the Tuition Fees payable by you to the College whilst enrolled on the Programme at the College.

5. When the agreement ends

5.1 End of the programme and results awarded

5.2 Non payment of fees

5.3 Non attendance on the programme

5.4 Decision from a Board of Examiners - Academic Board

5.5 Non declaration of required information

5.6 Due to action through the Behaviour for Success Policy or Fitness to Study / Practice Policy

5.7 Non adherence to the terms and conditions.

6. Law and Jurisdiction

English law governs these terms and conditions, and the Courts of England have exclusive jurisdiction.